

25

INVOICE
80798

BLACKFORD

Printing Company

DIGITAL
OFFSET
LETTERPRESS

"OVER 70 YEARS AND
STILL GOING STRONG"

116 WEST 6TH AVE. - P.O. BOX 72
CORNICANA, TEXAS 75151
PHONE (903) 874-5101 FAX (903) 872-0909
Email: blackfordprinting@yahoo.com

Bill To
Navarro County Auditor's Office
300 W 3rd Ave, Suite 10
Corsicana, TX 75110

RECEIVED RECEIVED

AUG 08 2022

JUL 22 2022

NAVARRO COUNTY NAVARRO COUNTY
AUDITOR'S OFFICE AUDITOR'S OFFICE

Date	P.O. Number
07/19/22	

Description	Quantity	Amount
#10 Window Envelopes - John Cabano	1,000	164.00
#10 Regular Envelopes - Kipp Thomas	500	77.00

RECEIVED
AUG 12 2022
NAVARRO COUNTY
AUDITOR'S OFFICE

XEROX

paid \$164.00 8/8/2022 on
P.O. # 315873 for envelopes
Inv # 80793. If this is
another order then sign
attached. I do not see
another P.O. for any other
envelopes. Thanks. LC over

John Cabano 8/9/22

\$1144.00

Subtotal	\$241.00
Sales Tax (8.25%)	\$0.00
Total	\$241.00

\$1144.00



NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Kaye Martin, Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

601 North 13th Street, Suite 6
Corsicana, TX 75110
e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

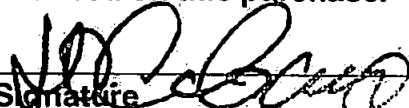
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature 

Date 8/9/22